

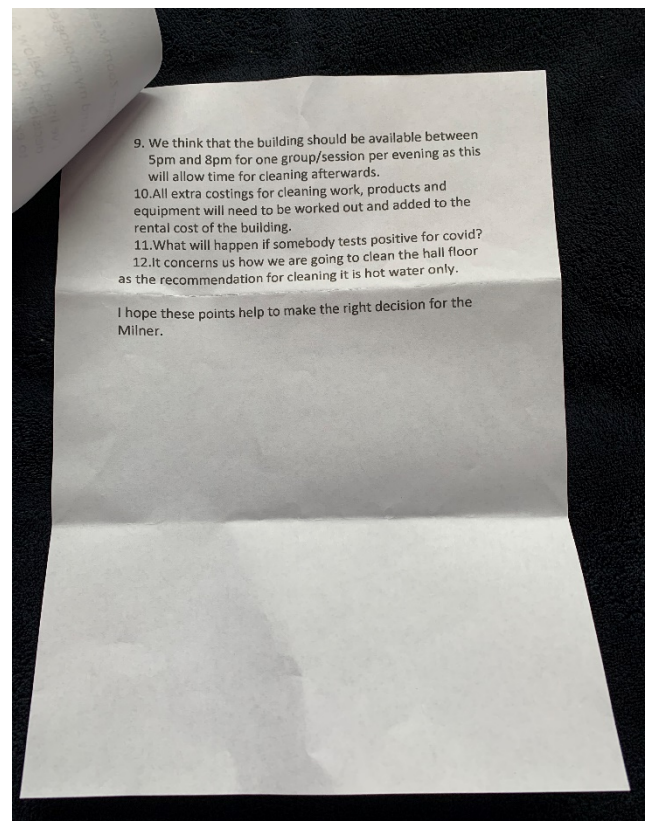
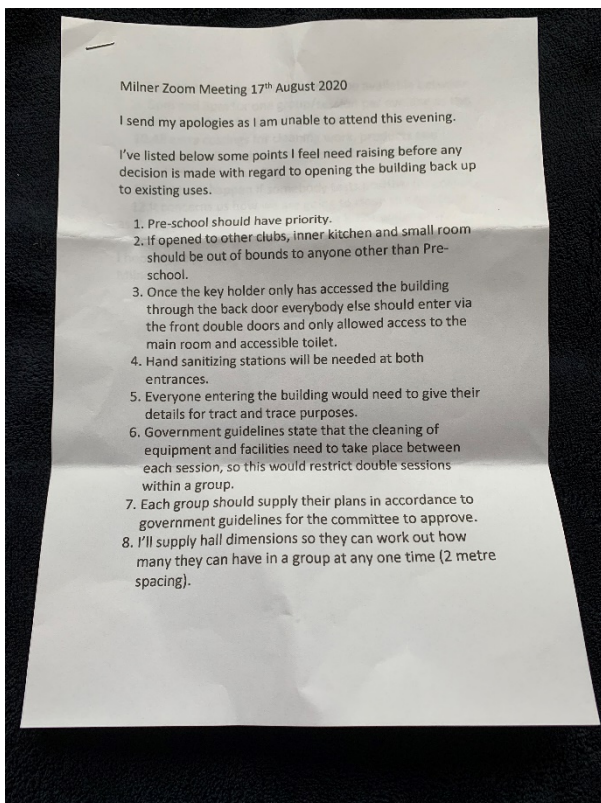
## MINUTES OF THE MILNER INSTITUTE COMMITTEE

Wednesday 19<sup>th</sup> August 2020 -7:30pm Via Zoom

Apologies: Colin Gandar

Present: Pam T Floyd, Jane Pocock, Joan Hughes, & David Felix

1. Welcome/Apologies – This meeting is being held via Zoom for the executive committee only as we are unable to meet under current covid-19 guidelines.
2. The purpose of this meeting is to discuss the wider opening of the building to other users. The pre-school has been back in since June and Jane reported while this has gone well it has not been without difficulties around Covid-19. No parents have entered the building with children and staff only in building and very strict guidelines in place. We discussed the list that Colin had sent regarding re-opening to others. This list is shown below



It was also noted that during the time the building has been closed Colin has taken the opportunity to do maintenance. The gents toilet has been turned in to an office space for the pre school to use and also for David to use when church is back in on a Thursday. The entrance hall, outer kitchen and toilets in small room have all been

decorated. The committee would like to take the opportunity to thank Colin for all his hard work and ensuring the building has been kept nice and ready for use.

We discussed what users are in the building how if possible could we open, only one user per evening, ensuring we have cleaning available after each use, Track and trace for all users. How are they managing this with distancing required especially for users that are providing some form of exercise?

After lengthy discussions it was decided that The Milner would only open at present for the Pre-School and we would review in October allowing the executive committee chance to look at all options to open the building to keep all users safe and secure. Check how other halls are returning to opening, how do they do it, use the Cheshire Community action website for guidance. Look at costs of hand sanitiser stations etc. The pre-school has been given priority as it is an education and facilitates parental return to work.

As a committee we are still not permitted to hold face to face meetings. We have a further executive committee meeting scheduled via Zoom 13<sup>th</sup> October 2020.